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English for Business Communication

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English for Business Communication | Language Teaching ...

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communication technique and developing and consolidating the target language appropriate to the above communication contexts. A further key aim is the development of effective learning strategies for both language and communication skills. The teacher's role in this is critical. It is important that certain principles are

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Enhance Your Voice in Business Communication when English ...

2nd edition. — Cambridge University Press, 2004. Communicating in Business is a short American English course for intermediate level students in or preparing for work who need to improve their communicative ability when socializing, telephoning, presenting, taking part in meetings and negotiating.

Sweeney Simon. Communicating in Business Student's Book ...

Judith Dwyer The Business Communication Handbook 2nd Edition MBC NSW Australia, 1991 L.A. Woolcott & W.R. Unwin

Mastering Business Communication Macmillan Press Ltd., 1983 N.B. Sigband Business Communication Harcourt Brace Jovanovich College Outline Series, Books for Professionals, Harcourt Brace Jovanovich Publishers, 1984

Lecture Notes Business Communication A

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